



**Minutes of the Meeting held on
Thursday 9th November 2023 at 7.00pm**

Those Present:- Cllrs; M-R. Hardy (Vice Chairman), P. Jones, A. McLeod and N. Readshaw
M. Pickering – Clerk
Ward Councillor M. Sutton

The meeting was chaired by Cllr. M-R. Hardy.

83 Apologies for Absence - Cllrs. R. Almond, J. Dooley, S. Johnson and J. Kitchen.

84 Declaration of Pecuniary and Non-Pecuniary Interests

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|-------------------------|
| PECUNIARY - NONE |
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| NON-PECUNIARY - NONE |
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85 Public Speaking - None.

86 Local Police Report - Nothing to report.

87 Update from Tranby Ward Councillor - Cllr. Sutton briefed members on issues dealt with since October 2023. Members reported their concern about the JCB's on Anlaby Common, it was suggested contacting Mr. Steve Charlton, E.R.Y.C. about it.

Cllr. Sutton left the meeting at 7.25pm

88 Minutes Parish Council Meeting (12th October 2023) - The minutes of the Parish Council Meeting held on Thursday 12th October 2023 were accepted as a true record of what took place and were duly signed by the Chairman.

89 Matters Arising from Minutes

Minute 72 (55) - East Riding Council still very much support the Government's aim of having one of the best EV infrastructure networks in the world, and would like Anlaby to be part of the scheme. The proposal for Wilson Street had not been given full support of the Parish Council due to the timings and therefore alternative sites had now been requested. Clerk to respond advising that the Parish Council has no objection to the use of Wilson Street car park but ask that the timings are reconsidered, four hour charging time is not required.

Minute 72 (60a) - Cllr. Readshaw to check if the litter has been cleared from the hedge behind the bus stop on Lowfield Road, Anlaby.

Minute 75a - Clerk to contact E.R.Y.C. for an update on the tidy up of the garden area at Wilson Street car park. This area needs to be added to E.R.Y.C.'s routine maintenance list.

Minute 77a - Selection boxes for the school children have been ordered, expected delivery 1st December. It was agreed to distribute them week commencing 11th December.

Minute 77d - Cllr. Jones to attend the Remembrance Service on behalf of the Parish Council. Wreath to be collected from the Chairman. The Clerk had received a request from a resident asking about the possibility of also having Navy and Air Force Silhouettes. Members were happy to consider this request, Clerk to obtain prices and designs.

Minute 80a - The Communities and Environment Town and Parish Council Event on 24/10/2023 had been well attended.



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90 Finance

a) Online Payments November 2023 - The following payments were approved:-

| PAYMENT CODE | DETAILS | AMOUNT | VAT AMOUNT |
|--|---|----------|------------|
| 9TH NOVEMBER 2023 | | | |
| 61 | Microsoft 365 Personal | £5.99 | £1.00 |
| 62 | Staffing (Pay/Petrol/Expenses/Home Working) | £1057.70 | Nil |
| 63 | Vision Print (Newsletters and Xmas Labels) | £400.00 | Nil |
| 64 | Royal British Legion (Poppy Wreath) | £25.00 | Nil |
| 65 | Internet Security and Remote Support | £45.00 | Nil |
| 66 | Men in Sheds Haltemprice (Room Rental Nov-Jan 2024) | £475.00 | Ni |
| 67 | Cllr. R. Almond (Wood Stain/Bird Seed for Bird Boxes/Tables) | £24.99 | £4.16 |
| 68 | Cllr. R. Almond (Roofing Nuts/Black Gloss for Remembrance Silhouette) | £4.45 | £0.74 |
| 69 | Selection Boxes (School Children) | £1296.75 | £215.46 |
| 70 | Selection Boxes (School Children) | £13.50 | £2.25 |
| PAYMENTS BY STANDING ORDER/DIRECT DEBIT | | | |
| 71 | East Riding Pension Fund – Contribution Employer/Employee | £290.54 | Nil |

- b) Finance Report/Bank Reconciliation/Bank Statements - Members received and approved the latest finance report to 31/10/2023. Bank Reconciliation at 31 October 2023 was presented to council along with the respective bank statements and duly signed by the Chairman of the meeting.
- c) Gift for Honorary Treasurer - Agreed £150 gift card.

91 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 9th November 2023

- **CONSENT TO DISPLAY AN ADVERTISEMENT** - Display of internally illuminated fascia sign - Peacocks Stores Limited, Unit 15, Anlaby Retail Park, Springfield Way, Anlaby - **Recommend approval.**
- **FULL PLANNING PERMISSION** - Erection of two storey extension to side - 102 Woodland Drive, Anlaby - **No observations.**
- **FULL PLANNING PERMISSION** - Erection of single storey extension to side and rear, porch to front, fence and gate (2 metres in height) to side and rear, following demolition of existing extension to side - 64 Saffrondale, Anlaby - **No observations.**

92 Environmental Issues

- a) Street Furniture (Litter Bins/Notice Board request) - The two new litter bins are in place, one next to the seat on Anlafgate and one next to the bus stop on Lowfield Road. A request had been received from a resident for a noticeboard next to the seat outside Sainsbury's, Hull Road. Cllr. Readshaw suggested a digital board and agreed to bring back costings to the next meeting.
- b) Tree Planting Springfield Way - E.R.Y.C. had agreed to replace the three trees between Morrisons and Wolfreton Road. Cllr. Readshaw would like to see some trees planted on Aspect of Anlaby and advised he would send some suggested sites to the Clerk for pricing by E.R.Y.C.



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- 93 Administration and Communication
- a) Co-option to fill one of the Parish Council Vacant Positions - Mr. Paul Smith had observed at the October Parish Council Meeting and had confirmed he would like to be considered for co-option. E..R.Y.C. had written confirming that a request to fill the current vacancies by way of an election had not been received, therefore these can now be filled by co-option. After discussion, it was unanimously agreed to formally co-opt Mr. Smith. Two vacancies still exist.
- 94 Current Projects/Events
- a) Community Speed Watch - Nothing to report at present.
b) Provision of Defibrillators - Nothing to report.
c) Bird/Bat Boxes - Defer to the next meeting.
- 95 East Riding of Yorkshire Issues
- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Item to be included on the monthly agenda. Clerk read out updates from E.R.Y.C., Rt. Hon. David Davis MP and Yorkshire East.
b) Tree Preservation Orders - The Clerk informed members that the Chairman had written to E.R.Y.C. about having a T.P.O. on the Eucalyptus tree in the grounds of McMillan House, Wolfreton Drive, Anlaby. Update to be given by the Chairman at the next meeting.
c) Proposed Anlaby Woods - Nothing to report.
d) Road Works A164(T)/B1232 Roundabout - Defer.
- 96 General Correspondence
- Copy email Verge and Pavement Parking Bernadette Avenue
 - Open Space Autumn 2023 No 8
- Planning Decisions
- Variation of Conditions 8 (mezzanines) and 9 (use of units 1-6 and 15-17) of planning permission 21/02111/STVAR - Erection of warehouse and retail units (Application to remove Conditions 3 (service road) and 21 (use class) and variation of Conditions 2 (approved discharge of conditions), 4 (hard and soft landscaping), 9 (mezzanines), 10 (use classes), 13 (Flood Risk Assessment), 15 (vehicular access), 16 (approved plans) to allow for an amended layout, and 18 (Service Area Management Plan) of planning permission 15/03599/STVAR) to allow for the sale of food and drink goods in Unit 15 and the use of Unit 15 mezzanine for non-retail floor - Anlaby Retail Park, Springfield Way, Anlaby - GRANTED
 - Increase in overall height of roof, erection of single storey extension to rear, and construction of dormers to front and rear following removal of porch to front - 54 Lowfield Road, Anlaby - GRANTED
 - Erection of two storey extension to side - 14 Oakwood Close, Anlaby Common - GRANTED
 - Erection of single storey extension to side and construction of pitched roof with roof lights over existing single storey extension to rear - 84 Hull Road, Anlaby - GRANTED
 - Erection of single storey extension to rear, installation of roof lights to side, erection of outbuilding to rear following demolition of detached garage, and works to widen existing dropped kerb/vehicular access - 39 St Peters Avenue, Anlaby - GRANTED
 - Erection of two storey extension to rear and single storey extension to side - 19 Maplewood Avenue, Anlaby Common - WITHDRAWN
- a) Standards Committee – Vacancies for Two Parish Council Representatives - No volunteers at present.



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- b) Put Forward a Topic for Scrutiny – East Riding of Yorkshire Council - It was agreed to ask the Chairman to complete the form proposing Tree Preservation Orders be considered.
- c) Annual Snapshot of Rough Sleepers in the East Riding of Yorkshire 2023 - A survey is being carried out by the E.R.Y.C. to assess the scale of rough sleeping within the East Riding of Yorkshire. Councillors to inform the Clerk if they see anyone sleeping rough in the parish of Anlaby with Anlaby Common on the evening of Thursday 9th November into the morning of Friday 10th November.
- d) Email from Resident re. Flooding Tranby Lane, Anlaby - The Clerk had received a report of flooding at 116 Tranby Lane and had passed it on to Ward Cllr. Sutton who had attended the site and then reported it to E.R.Y.C.
- e) Email from Resident re. Double Yellow Line Parking Wilson Street, Anlaby - A report had been received from a resident about vehicles parking on the double yellow lines on Wilson Street just near the turn off to Church Street. The lines are clearly visible; people are choosing to ignore them. Clerk to send details to E.R.Y.C. and the local Police team.
- f) Email from Resident re. Parking problems Maplewood, Anlaby Common - A resident had reported the problem of inconsiderate parking on Maplewood near Laurel Close and asked about the possibility of double yellow lines. Clerk to ask E.R.Y.C. Highways for a site meeting to discuss.
- 97 Training and Development - Cllr. Hardy is still keen for Councillors to have an organised tour of the parish.
- 98 Agenda Items for Next Meeting
- Social Media (NR)
- Update on Adoption of Aspect of Anlaby, Lowfield Road
- Maintenance of Lowfield Road (NR)
- 99 Date and Time of Next Meeting - Thursday 14th December 2023, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.00pm.