



**Minutes of the Meeting held on  
Thursday 9<sup>th</sup> October 2025 at 7.00pm**

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Those Present:- Cllrs; C. Garner, M-R. Hardy, P. Jones, K. Marshall, A. McLeod (Chairman)  
M. Slingsby and P. Smith (Vice Chairman)  
M. Pickering – Clerk  
Two P.C.S.O.'s (Humberside Police)  
One member of the public

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77 Public Speaking - Steve Wilcox, Vicar of St Peter's Anlaby and St Mark's Anlaby Common, addressed the Council regarding his wish to collaborate more closely with the Parish Council and other local organisations. He highlighted the growing financial difficulties faced by many in the community and expressed a desire to increase efforts in clothes donations. He also emphasized the potential for further cooperation with the Anlaby and Hessle Food Bank. Additionally, he spoke about the need to address loneliness within the parish and suggested that further initiatives could be introduced to support those affected. Permission was granted to erect the Remembrance statues in the churchyard of St Peter's. Cllrs. McLeod and Jones confirmed their attendance at the Remembrance Service on Sunday 9<sup>th</sup> November.

78 Apologies for Absence - Cllrs. Foster, Johnson and Readshaw. Ward Cllrs. Harrison and Sutton.

79 Declaration of Pecuniary and Non-Pecuniary Interests

<b>PECUNIARY - NONE</b>
<b>NON-PECUNIARY - NONE</b>

80 Police Report - P.C.S.O.'s Danby and Leng attended the meeting to provide the latest updates on reported incidents of shop theft, vehicle crime, and business burglary. The October 2025 Parish/Town News Release had been circulated to members. Additionally, they informed the Council that Operation Yuletide would soon commence in preparation for the festive season.

81 Update from Tranby Ward Councillor - Ward Cllr. Sutton had provided a summary of matters addressed since the September meeting.

82 Minutes Parish Council Meeting (11<sup>th</sup> September 2025) - The minutes of the Parish Council Meeting held on Thursday, 11<sup>th</sup> September 2025 were approved as a true and accurate record and were duly signed by the Chairman.

83 Matters Arising from Minutes  
Minute 60 - A report from Lianne Darbinson, Senior Engineer – Traffic Management at E.R.Y.C. was received following the September meeting. The Clerk had emailed the report to all councillors.

Minute 63 - An update was provided regarding the criminal damage report on Foxes Chase.

Minute 69c - The Clerk had been contacted about the possible provision of some litter bins on the snicket between Bernadette Avenue and Park Walk that links to Orchard Road. Unfortunately, due to access issues, E.R.Y.C. is unable to provide bins at this location. Additionally, much of the litter falls within the Hull City boundary, so this may be something Hull City Council could consider addressing. In the meantime, Cllr. Hardy has been regularly attending to the litter since the request was made in August.

Minute 74 - It was reported that the Meet and Greet event held in Beverley on 18<sup>th</sup> September was very useful and well-attended by E.R.Y.C. departments. It was also noted that the Parish Open Door email address can be used to escalate matters if responses from other departments are not received within a satisfactory timescale.



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84 Finance

a) Online Payments and Receipts October 2025 - Payments for approval:-

<b>PAYMENT CODE</b>	<b>DETAILS</b>	<b>AMOUNT</b>	<b>VAT AMOUNT</b>
299	Staffing (Pay/Petrol/Expenses/Home Working) Payment Error Sept 25	£5.60	Nil
300	Staffing (Pay/Petrol/Expenses/Home Working)	£1203.12	Nil
301	Vision Print (Stationery)	£48.00	Nil
302	Mr. A. Capraro (Refurbish Memorial Bench in Anlaby House Grounds)	£134.20	Nil
303	Men in Sheds Haltemprice (Bird Boxes)	£30.00	Nil
304	E.R.Y.C. (Street Lighting Agreement Level 1 Charges)	£808.70	£134.78
305	Christmas Colouring Competition Prizes	£80.00	Nil
306	HM Revenue & Customs	£1476.61	Nil
308	Smith of Derby (Clock Service Agreement 2026-2028)	£1063.20	£177.20
309	Vision Print (Xmas Cards)	£590.00	Nil
<b>PAYMENTS BY STANDING ORDER/DIRECT DEBIT</b>			
307	East Riding Pension Fund – Contribution Employer/Employee	£357.86	Nil

b) Finance Report/Bank Reconciliation/Bank Statements - The Finance Report to 30<sup>th</sup> September 2025 was received and approved. Bank statements and bank reconciliation for the period ending 30<sup>th</sup> September 2025 was received and duly signed.

c) Completion of Limited Assurance Review for year ended 31 March 2025 - It was reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP. Clerk made members aware of the comments in Section 3 box 2. The Clerk had published the Notice of Conclusion of Audit along with the certified AGAR (Sections 1,2 & 3) before 30th September 2025 as required.

85 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 9<sup>th</sup> October 2025

- FULL PLANNING PERMISSION - Erection of single storey extension to rear - 95 Woodland Drive, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Construction of gable end to existing roof to facilitate dormer to rear - 131 Hull Road, Anlaby - **No observations.**
- VARIATION OF CONDITION(S) - Variation of Condition 3 (Approved Plans) of Application Reference 25/01105/PLB (Replacement and repair of the existing glazed lantern and surrounding roof) to allow replacement of existing Georgian wired glazing to Atrium Lantern Laylight with a uniform frosted glass (Stippolyte) - Tranby School, Tranby Ride, Anlaby - **No observations.**
- LISTED BUILDING CONSENT - For internal repairs and restoration of plaster, mouldings and Lincrusta to the Atrium vaulted ceiling including like-for-like replacement of damaged elements where necessary - Tranby School, Tranby Ride, Anlaby - **No observations.**

Planning Decisions 9<sup>th</sup> October 2025

- Erection of single storey extension to rear, construction of garden area with erection of surrounding fence, installation of new window to side, re-alignment of existing car parking bays and re siting of existing condenser units - Springboard Nursery, The Bloc 38 Springfield Way, Anlaby - **GRANTED**



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86 Environmental

- a) Anlaby Common - Nothing to report.
- b) Anlaby Woods (Lowfield Road) - Nothing to report.
- c) Planting of Daffodil Bulbs - The daffodil bulbs are now available for councillors to collect for planting on public land.
- d) Footpath at Anlaby Shops - Cllr. Hardy reported two recent incidents of falls along the front of the shops, possibly due to uneven surfaces. Cllr. Garner will visit the site to document the condition of the walkway, filming in both good and bad weather, and will subsequently send the videos to the Ward Councillors for further intervention.
- e) Humber Forest – planting of street trees - A response was received on behalf of Humber Forest regarding the request for street trees (standards) in Anlaby & Anlaby Common, which was discussed recently at the Parish Council event at Beverley Leisure Centre. It was noted that the Parish Council had previously worked with Michael Taylor, Operations Manager GMU Tech/Arboriculture, in the siting of the trees that were planted.

87 Administration and Communication

- a) Parish Council Website/Social Media and Communication - Cllr. Slingsby provided an update on the transition to the new email addresses and website domain.
- b) Launch of WhatsApp Group and Policy - Cllr. Slingsby to produce draft policy for discussion at the next meeting.

88 Current Projects/Events

- a) Christmas Event 2025 - The Chairman provided an update on the planning of the Christmas event. All recommendations and spend was approved by full council. Next meeting of the Events Working Group 30<sup>th</sup> October.
- b) Speed Indicator Devices - E.R.Y.C. had approved the proposed locations. Cllr. Slingsby to progress application.
- c) Friends of Anlaby House Grounds - Clerk to ask Mr. A. Capraro to install the bat and bird boxes in the grounds. Daffodil bulbs provided by the Parish Council will be planted in the grounds.
- d) Remembrance Day Service, Poppy Wreath and Statues - Covered under minute 77. A poppy wreath had been purchased at a cost of £25. It was agreed to ask Mr. A. Capraro to erect and remove the soldier silhouettes. The flags and large poppies will be displayed around the parish for a two-week period during the Remembrance observance.

89 East Riding of Yorkshire Issues

- a) East Riding Local Plan Call for Sites - The Forward Planning Team at E.R.Y.C. has launched a 'call for sites' as part of the process for preparing a new Local Plan. This is an information-gathering exercise to identify land potentially available for development. While the 2025 Local Plan Update has been adopted, it is necessary to continue assessing land availability for future needs. The council will publicise the call for sites through social media and its existing networks of stakeholders.
- b) East Riding of Yorkshire Council – Annual Rough Sleeping Estimate 2025 - E.R.Y.C. is carrying out a survey to assess the extent of rough sleeping within the East Riding of Yorkshire. Councillors were asked to inform the Clerk if they observe anyone sleeping rough in the parish of Anlaby and Anlaby Common on the evening of Thursday 6<sup>th</sup> November into the morning of Friday 7<sup>th</sup> November.



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- c) 16 Days of Activism & White Ribbon Day Campaign East Riding 2025 - A communication was received inviting the Council to participate in the 16 Days of Activism to End Gender-Based Violence and White Ribbon Day 2025 in the East Riding of Yorkshire, taking place from 25th November to 10th December. Organisations are encouraged to host events, share messages, run workshops, or undertake other activities to raise awareness. Contributions can be shared with the campaign team for inclusion in a calendar of activities and publicity. Members were asked to note the initiative and consider any potential participation.
- d) Proposed Plan of Works and associated diversion Tranby Ride, Anlaby (part) - Works between the junction of Tower View and the dead end part of the road will commence 8<sup>th</sup> December 2025.
- e) Haltemprice Skatepark - Cllr. Hardy updated members on the possible transfer of ownership of the Skatepark to the East Riding of Yorkshire Council.
- 90 General Correspondence
- a) Email re. Pillswood Battery: Donations - A communication was received from BizGive on behalf of Harmony Energy regarding the Pillswood Battery Energy Storage System near Cottingham. The correspondence outlined a community benefit fund being administered by BizGive, offering donations to local projects that provide community benefits. After discussion it was agreed to submit the following for consideration 1) Resurfacing of footway outside village shops 2) Replacement of lighting in village clock 3) Replacement beacon lights on busy road crossing 4) Repair of St Peters Church clock 5) Christmas trees on Haltemprice roundabout.
- b) Email from Resident re. parking issues – South View Anlaby HU4 7SG - A resident had raised concerns regarding poorly parked vehicles and individuals parking in the street and then walking elsewhere. The issue was discussed, and while councillors were sympathetic, it was noted that as the road is un-adopted, the Parish Council is unable to assist. It was suggested that the resident contact E.R.Y.C. Streetscene Enforcement or alternatively purchase 'No Parking Signs' from eBay.
- c) Email from Resident re. installation of bollards on grass verge - The complaint about the recently installed bollards outside a property on Lowfield Road had been passed to E.R.Y.C.
- 91 Training and Development - The Clerk attended an online forum with other local Clerks, which was informative and beneficial. Cllrs. Foster and Smith are scheduled to attend 'Being a Good Councillor' training, which will commence on 6th November.
- 92 Agenda Items for Next Meeting
- Tree Planting
  - Update from Car Parking Working Group
- 93 Date and Time of Next Meeting - Thursday 13<sup>th</sup> November 2025, 7.00pm at the Community Building, First Lane, Anlaby.

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Chairman's Signature

Meeting closed at 9.10pm.